



GOA INDUSTRIAL DEVELOPMENT CORPORATION

Plot No. 13A -2, EDC Complex,
Patto Plaza, Panaji - Goa 40;3 001

APPLICATION FORM FOR TRANSFER OF SHED/PLOT

Name of Estate _____

Part - I (To be filled in by the transferor)
Allottee:

1. Name and address of the allottee:
2. Plot No./ Shed No. allotted
Area of Plot in Sq. Mts.
3. Date of allotment - date of agreement /
Dates lease-deed, conveyance deed,
date of taking over possession
 - a) Allotment
 - b) Agreement
 - c) Possession
 - d) LD / CD
4. Date of obtaining water connection
for const. use (if it is a plot)
5. Date of obtaining permanent water
connection.
6. Date of obtaining power connection
for industrial use.
7. Date of commencing production,
(enclose copy of Permanent Registration)
8. Items being manufactured.

Contd.....2

9. For verification of utilisation of plot/shed following documents may please be enclosed.
- a) Power supply bills for last three months. raised by power supplying agency
 - b) Copy of challans paid to Sales Tax Dept. for last three months.
 - c) Water supply bills for the last three months raised by Water Supplying Agency.
 - d) Details of exise duty paid for items manufactured in the plot/shed allotted.
 - e) Information about the workers employed.
 - f) In case of plot built up area for already plans have been approved by the competent authority including letter No. and dt. (in case of competent authority other than Goa-IDC, a certified true copy of plan should be attached.)
 - g) Details of actual construction carried out as per approved plans.....sq. mts.
 - i) Factory
 - ii) Storage
 - iii) Any other building_____
- Total Sq. mts.

Whether it will be possible to obtain independent plot on compulsory surrender/when the built up area is less than 1/5th of plot area. .

The area_____to be obtained on surrender.

The dimension Length_____mtr.

Width_____mtr.

10. a) In Case of partnership Firm all the partners have to sign this application.
- b) In case of Private Limited Company /Limited Company. certified copy of resolution passed by the Company should be enclosed.
11. Details of any other allotment held. i.e.
- Housing quarters_____no.
- Housing plot_____Sq. Mts.
- Godowns_____no.
- Any other property no._____

(Signature of the Allottee with stamp)

Part - II (To be filled in by the transferee)

1. Name of Individual/Firm /Company :
For which plot is applied for
2. Address: :
- a) Registered Office :
Tel No. :
e-mail :
- b) Local Office :
Tel. No. :
3. Constitution :
Proprietary / Partnership /Private or Public Limited.
Company (enclose a copy of Partnership Deed or
Memorandum and Articles of Association alongwith
Registration Certificate / certificate of Incorporation
Respectively.)
4. Date of Registration / Establishment of Firm / Company

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5. In the case of Proprietary / Partnership/Private or Public Limited Company, please State :-

Name(s) of Director/ Partners/Proprietor firm	Shares in the Company /	Residential address with Phone No.	Qualification	Buisness background

6. Proposed location of Factory :
7. Area of plot required:
8. In case of plot. state:
- a) Area of building to be constructed.
- b) Area to be reserved for further expansion.
9. a) Provisional S.S.I. Registration / DGTD
Registration /Letter of Intent, number
(enclose Photosate copy)
- b) Name and Address of your Bankers:
- c) Copy of Provisional Certificates issued by the Office of the Textile Commissioner.
(if applicable enclose copy)
10. Attach latest Income Tax Clearance Certificate or Exemption Certificate. Whichever applicable.
11. Please give the particulars of firms/industrial cities wherein proprietor/partners/
directors of this unit are having interest associating

Name(s) of Director/ Partners /Proprietor	Name and Address of business firm	activities carried out	Relationship	Share in Business

Contd.....5

12. Nature of Industry

12 A. Name of Products:

- a) Is it an ancillary unit
(if so enclose copy of approval)

13. Give details about products to be manufactured:

Items to be Manufactured	Annual Qty.	Production Value	Use of the Product

14. Water requirement per day (in ltrs.) :

15. Total power required (give details) in KVA/ HP :

16. List of machinery alongwith their power requirement in H. P. (enclose sheet if required)

- a)
b)
c)
d)
e)
f)

17. In case the machinery is old & being shifted from one State to another (copy of the consent letter from that Govt. is to be submitted).

18. Submit complete project profile and state whether it relates to .

- a) New Project
b) Modernization /Expansion/
Renovation/Diversification.

19. In case of chemical industry. please state:

- a) Raw material used in the process
b) Type of effluent. if any
c) Arrangement for treatment and disposal .
d) Attach flow chart and process parameters~

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20. a) Whether you have obtained NOC from Environmental Pollution Cell (Directorate of health Services) (enclose copy)
- b) NOC from Goa State Pollution Control Board (enclose copy)

21. Raw Material (Annual requirement)

A) INDIGENOUS:

- i) Type of raw material
ii) Volume cost (annually)
iii) Source of Supply

B) IMPORTED:

- i) Type of raw material
ii) Volume and cost (annually).
iii) Source of supply. (State Country of origin & State of import is controlled /free)

22. Number of persons to be:

	Employed	Qualification required	Male/ Female	Experiences	Goan/Non Goan
a) Managerial					
b) Skilled					
c) Semi-skilled					
d) un-skilled					
d) Other-staff					

23. Please state, if you have entered into a foreign: collaboration, If so, please enclose copy of approval.

24. Submit details of collaboration agreements if : any netered into by the unit

25. Uses of bye-products, if any

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26. Project Cost

Cost (Rs. in lakhs)

Land (area x rate)	Rs.
Factory building	Rs.
Plant & Machinery	
a) Indigenous	Rs.
b) Imported	Rs.
Transportation	Rs.
Power supply & cabling etc.	Rs.
Erection charges	Rs.
Furniture, fixtures & office equipments	Rs.
Preliminary & pre-operative expenses	Rs.
Provision for contingencies	Rs.
Margin for working capital	Rs.
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TOTAL PROJECT COST	Rs.
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27. Means of Finance

Promoters Capital	Rs.
Unsecured loans and deposits	Rs.
Terms loan from Financial Institution/Banks	Rs.
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TOTAL	Rs.
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Contd.....8

28. Attach term loan sanction letter from :
Financial Institutional/Banks.

29. Arrangements made for working capital requirements :
(attach copy of the sanction letter)

30. Whether machinery has been booked :
(attach documents).

The information provided above is correct to the best of my knowledge and belief.

Signature of Transferree / Proprietor / _____

Partner / _____

Director with
Seal of the
Company _____

WITNESSES: (Name and full Address)

1 _____

2 _____