



**CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT**



APPLICATION FOR RE- CHECKING OF ANSWER BOOKS

(Please read carefully the rules and instructions printed on the reverse of this form)

1. Name of the Applicant : _____
2. Father's Name : _____
3. Mother's Name : _____
4. Middle Standard Examination
Held in the month : _____
5. Roll No. : _____
6. (i) Name of the Centre which
Appeared : _____
- (ii) Name of the School Attended : _____
- 7.

Subject offered	Marks obtained	Passed/Failed

8. Particulars of subject & paper's
In which failed : _____
9. Subject in which re-checking
of answer books is desired : _____



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10. Specimen of handwriting of the subject to be given on a separate sheet in the same subject and script as of the answer book desired to be re-checked & in case of the answer book desired to be re-checked is in math the candidate should be given specimen of the sum solved.
11. i) Amount deposited: _____ Receipt No. _____
Dated _____ (receipt enclosed in original with application).
12. Signature of Candidate : _____
13. Address of Correspondence : _____

RULES & INSTRUCTIONS

1. (i) A candidate is entitled to have his/her answer book(s) re-checked on payment of Rs. 15/- per paper.
(ii) Re-checking Performa complete in all respects must reach this department within one month of the declaration of the result or within 15 days from the date of dispatch of black lists/certificate to the private candidate/schools concerned whichever is later.
(iii) Re-checking will be done only to see if the marks awarded have been correctly added up and if all the answers have been assessed by the examiner.
2. All the particulars given over-leaf should be carefully, nearly and accurately filled in by the candidate himself/herself. The office will not be responsible for any delay, incase the form is not complete in all respects.
3. If the mistake is discovered as a result of re-checking of any answer book as provided for (i) and (ii) above, the departments have the power to rectify the result.
4. The department will proceed in the matter of re-checking of answer book(s) on receipt of the forms and fee etc. and inform about the result to the candidate in due course.
5. The fee to be deposited is Rs. 15/- per paper, with the department for which receipt will be issued to each candidate.