

**APPLICATION FORM FOR THE AWARD OF
CHANDIGARH (U.T.) GOVT. MERIT SCHOLARSHIP
ON THE RESULT OF PREUNIVERSITY/
PREMEDICAL/
PREENGINEERING,
BSc PART I &
B.A./BSc PART III ETC. EXAMINATION**

To

The C.O.E.,
Punjab University,
Chandigarh.

Sub.: Award of Chandigarh (U.T.) Govt. Merit Scholarship on the result of
PreUniversity/

PreMedical/

PreEngineering,

BSc.Part I & B.A./BSc

Part III Examinations held in April _____

In response to your communication No. _____ dated

_____ for the _____ examination held in

_____, it is requested that my case may kindly be considered
favourably for the award of State Merit Scholarship. I give herewith my full
particulars :

1. Name (Block Letters) Mr./Miss/Mrs _____

2. a) Father's Name Shri _____

b) Mother's Name Smt. _____

c) Present Home Address _____

d) Professional stating Designation and address where employed

e) Whether son/daughter of an employee of the
Punjab/Haryana/Chandigarh (U.T.) Govt ? if so, give the name of the
State _____

3. Permanent Home Address (including name of Village/Town, Post
Office, _____

4. a) Name of the Examination on which the Scholarship is
claimed _____

b) Name of the institution from which the examination was passed

c) University Roll No. _____

d) Marks Obtained (Division in which Passed) _____

e) Total Marks _____

f) Pass percentage { in case of M.A./M/Sc.(Hons School) Students,
subject wise marks obtained in B.A./B.Sc.(Pass, as well as Hons.
Course)] may also be indicated (an attested copy of the marks sheet
should be attached _____

g) Serial No. of Merit List of University _____

5. a) Name of the Institution where joined the next class

b) Class Joined _____ c)

Class Roll NO. (Must be given) _____

d) Date of joining the present class i.e . the date on which he started/attending the class _____

e) Duration on the present session from _____

6. a) Name of province to which the parents/guardians belong _____

b) Name of the place where the parents/guardian of the students reside _____

7. Exact annual income of the parents/guardians from all sources (certificate as per specimen enclosed is to be furnished in original) _____

1. Whether the student is already in receipt of any scholarship for the present course. If so, give the value of Scholarship for the present course. If so, give the value of scholarship and the kind of scholarship awarded and the name of the awarding authority _____

Certified that the information supplied by me and my parents/guardians in the application form and declaration is complete and correct.

Dated : _____

Yours faithfully,

Place : _____ Signature of candidate

PARENTS/GAUARDIANS (IF PARENTS DEAD)DECLARATION

(This declaration has to be given by Father /Mother/Husband/Guardian of the applicant as the case may be)

I certify that the particulars given in the application are correct and if any of them is found to be incorrect, the decision of the Director of Public Instruction,

Chandigarh Administration , Chandigarh. shall be final and binding on me .

I

undertake to refund the entire amount of the Scholarship, that may be paid to my

son/daughter/wife, failing which the Govt. may recover the amount from me through whatever means it deems proper.

Signature

(of Parents/Guardians)

Endst No. _____ ated : _____

Forwarded in original to the Registrar, Punjab University, Chandigarh –14 with reference to his communication No. _____ dated _____ and merit

list published by him. It is certified that :

1. the candidate is at present the student my College.

2. that the candidate joined the institution during the days of admission.
3. the information supplied by the candidate which has been carefully checked and verified from the relevant record is complete and correct.
4. the information supplied by the parents/guardians of the candidate is complete and correct.
5. the case of the student has been scrutinized properly by the undersigned and the student is eligible for the award of Chandigarh (U.T.) Government Merit Scholarship.
6. the candidate bears a good moral conduct and he does not take part in subversive activities against the State.
7. the candidate has neither applied for nor has been or is likely to be awarded any other scholarship/stipend for the academic year

8. the applicant bears a good moral character and conduct. There is nothing against him which may render the grant of scholarship to him by the Govt. undesirable.

9. the amount of the scholarship if awarded to the student may be remitted to the undersigned through Bank draft/R.T.R. payable at the State Bank of _____ at _____

Place _____ Seal Signature of the head of the Institution

Dated _____

INCOME AFFIDAVIT

N.B. Declaration

of income for the year (ending the 31st March of a year) for purposes of ` Scholarships granted under the State Merit Scholarships Scheme.

I, Sh./Smt./Kumari _____ Son/Daughter of _____ at present residing at _____ solemnly affirm and say as follows:1.

That my son/daughter/dependent Sh./Smt./Kumari _____

who was selected in _____ under the U.T. Merit Scholarship Scheme.

(here give the name of the institution)

2 That my annual income in terms of N.B. in the preceding year ending the 31st

March, 2____ is Rs. _____ as per details furnished in the schedule

here under written. I also affirm that particulars of property held by me are as shown in the schedule and that I have correctly indicate the amount on various taxes asses and land revenue paid by me. I make myself personally

responsible for the accuracy of the facts and figures furnished.

3 That the statements made in the foregoing paragraphs are true to my knowledge.

4 That further undertake that in the event of the particulars given in this declaration being found false, I shall refund to the D.P.I.(U.T.) Chandigarh, double the amount of the scholarship paid to the said Scholar(s) and the Govt.'s decision on whether the declaration of particulars is false shall be final and binding on me.

(Signature)

Name in Full _____

To be signed in presence of Notary Public or Magistrate 1st/2nd Class who would

also affirm his seat and signature.

(a) INCOME FROM SALARY

Sr.

No.

Father Mother Guardian

i) Basic pay

ii) Special pay

iii) Deputation Allowances

iv) NCC Honoraria

v) Other Honoraria

ALLOWANCE NOT TREATED AS INCOME BUT TAKEN INTO ACCOUNT
FOR REBATE PURPOSE

i) Dearness pay

ii) Compensatory allowance

iii) House Rent allowance

iv) Dearness allowance

v) Value of Rent free accommodation

Vi) Conveyance allowance

vii) Overtime allowance

Total

(b) INCOME FROM OTHER SOURCE

i) Land

ii) Property held (house, shop,
building, house site etc.)

iii) Other sources

Total of (a) and (b) above

DEDUCTION OF REBATABLE ITEMS

i) GPF

ii) LIC

iii) CTD

iv) Any other deduction

Total

Rebate admission net income (after
deduction of rebatable items)

Signature of Father/Mother/Husband/Guardian Signature of certifying authority

Place _____ Name &

Designation _____

Dated _____ Gazetted/Non

Gazetted _____

Office seal

COUNTERSIGNED

(Signature of Gazetted Officer in case income certificate is

signed by a Non Gazetted Officer).

Name & Designation _____

Seal _____

Note :i)

This certificate is a very important document and may be filled most accurately and with all awareness.

ii) The above certificate is to be submitted from any of the following as the case may be :

a) The Drawing and Disbursing Officer (if non Gazetted) and countersigned by his next officer, Gazetted in rant/ Head of office in case where the parent/guardians is in Govt. service.

b) The employer, in the case of parents/guardians in private employment, duly countersigned by Gazetted officer.

c) Gazetted officer of the Revenue or Sales Tax Department

in the case of parents/Guardians who are agriculturist or merchants and Magistrate 1st/2nd class or Notary Public.

d) Magistrate 1st/2nd class or Notary Public in the case of parents/guardians not in regular service.

INSTRUCTIONS FOR THE CANDIDATE

1. The application forms received incomplete or not

properly filled in by the student or his parents/guardians or received after the prescribed date, shall not be entertained and rejected forthwith without any notice. The candidate should therefore ensure in his/her own interest that application form complete in all respects reaches the Registrar Punjab University, Chandigarh well in advance before the prescribed date otherwise his/her case will be rejected and scholarship awarded to the next eligible candidate without any further notice.

2. The income certificate must be on the prescribed form appended at page 2 of the application should be from the

authorities indicate therein.

3. The application may please be filled in neatly and legibly.

4. Any change in the address or course/class or institution

of study must be intimate to the Registrar of this University/Director of Public Instruction , Chandigarh Administration, Chandigarh.

5. The scholarship is liable to be cancelled if any information supplied in the application form/declaration /certificate is alter on found to be incorrect or the student

becomes or found ineligible for any other ground.

6. MEANS TEST.

The payment of scholarship under this scheme will be subject to the following provisions :_

i) Scholarships under the scheme for Post graduate study

(viz MA/MSC/Ph.D etc.) will be paid without any consideration of the income of the parents of the candidate.

ii) In the case of Graduate course, only these students whose parents have joint family income of Rs.500/or

below per month will be eligible for the scholarship.

The term Income for the purpose of the means tests under this clause is defined as under :a)

Total income of the family should include income only of father and mother and the scholar and of no other member though they may be earning.

b) In the case of salaried class, basic pay plus income, if any, from other source and will not include dearness pay allowance like dearness allowance.

c) In case of income from sources liable to income tax income computed (after deduction for rebatable items) for purpose of assessment of income tax.

d) In case of income no liable to income tax. Such as income from Agriculture etc. then net income that is arrived at after deduction of expenses incurred for earning that income.

EXPLANATION I

In case of persons drawing income from salary income under clause (a) and clause (b) above, Dearness pay

allowance, City compensatory allowance, House Rent allowance or value of rent free accommodation, conveyance

allowance and overtime allowance etc., shall not be included in

determining the income. Deputation allowance, NCC, Honoraria or Honoraria for undertaking other work, special

pay and bonus etc. shall however be treated as income.

EXPLANATIONII

For the purpose of determining the salary income in clause (a_ and (b) from the basic salary act as deductions for

computing the taxable income will be deducted all items which

are allowable under the income tax.

7. It may be added for the information that Chandigarh UT Govt. Merit Scholarships are admission only to the students who passed the specified examination from Chandigarh with atleast second division (either privately or through the institution situated at Chandigarh) and pursue their studies in the specified course in the affiliated institutions.

8. The application form complete in all respects must reach the Registrar , Punjab University, Chandigarh 160014, upto 30th September every year through the Head of the Institution duly recommended.