

FORM 'D'

Form for Trade Union

ANNUAL RETURNS PRESCRIBED UNDER SECTION 28 OF THE TRADE UNION ACT, 1936 FOR THE YEAR ENDING 31ST DECEMBER, 20_____.

(Part A)

1. Name of the Union _____
2. Address of the Union _____
3. Registered Head Office _____
4. Number and date of certificate of registration _____
5. Classification (Nature) of Industry _____
6. Classification of Sector Place State to which of the following four categories the Union Belongs :-
 - (a) Public Sector-Central Sphere _____
 - (b) Public Sector-State Sphere _____
 - (c) Private Sector-Central Sphere and _____
 - (b) Private Sector-State Sphere _____
7. Name of the All India Body/Federation to which _____
Affiliated _____
8. Affiliation number _____
9. Affiliation fee paid during the year _____
10. Number and date of receipt for payment of affiliated fee _____
11. Member fee per month _____
12. No. of members on books at the beginning of the year _____
13. No. of members admitted during the year _____
14. No. of members who left during the year _____
15. No. of the members on books at the end of the Male Female Total
Year (i.e. on 31st December, 200 _____
16. No. of members contributing to political fund _____
17. No. of members who paid their subscription for the whole year _____
18. A copy of the Rules of the trade union corrected up to the date of dispatch of this return is appended _____

19. Part B of the return over-leaf has been duly completed

Dated the

General Secretary

(PART B)

STATEMENT OF LIABILITIES AND ASSETS ON THE 31st DAY OF
DECEMBER, 20

Liabilities	Rs. P.	Assets	Rs. P.
Amount of general fund		Cash-	
		(i) In hands of Treasurer	
		(ii) In hands of Secretary	
		(iii) In the Bank	
Amount of Political fund		Securities as per list below:-	
Loans from		Unpaid subscription due for	
		*(a) the year	
		*(b) previous year	
Debts due to-		Loans to-	
		(a) Officers	
		(b) Members	
		(c) Others	
Other liabilities (to be specified)			
(i)		Immovable property	
(ii)		Goods and Furniture	
(iii)		Other assests (to be specified)	
Total Liabilities		Total Assets	

LIST OF SECURITES

Particulars	Face Value	Cost Price	Market price at date on which accounts have been made up	In hands of
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GENERAL FUND ACCOUNT			Treasurer
Income		Expenditure	
	Rs. P.		Rs. P.
Balance at the beginning of the year		Salaries, allowances and expenses of office bearers	
Subscription from members (including Unpaid subscriptions due for the year):-		Expenses of establishment :-	
(i) Subscription received		(i) Travelling allowance, salaries, allowances	
(ii) Subscription in arrears For 3 months or less		(ii) Rents rates and taxes	
(iii) Subscription in arrears for more than 3 months		(iii) Stationery, printing and postage	
Donations	...	Auditors' fee	
Sale of periodicals, books, Rules etc.	...	Legal expenses	
		Expenses in conducting trade disputes	
Interest on Investment	...		
Income from miscellaneous sources (to be specified) :-		Compensation paid to members for loss arising out of trade disputes	
(i)	...	Funeral, old age, sickness, unemployment, benefits, etc.	
(ii)	...		

(iii)	...	Educational, social and religious benefits	
(iv)	...	Expenses incurred under Section 15 (j) of the Trade Union Act, 1926 (to be specified):-	
	(i)		..
	(ii)		..
	(iii)		..
		Other expenses (to be specified):-	
	(i)		..
	(ii)		..
	(iii)		..
		Balance at the end of the year	..
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Total		Total	..

Treasurer

POLITICAL FUND ACCOUNT

Income	Expenditure
Rs.P.	Rs. P.
Balance at the beginning of year	...
Contribution from members	...
	Payment made on objects specified in Section 16 (2) of the Trade Union Act, 1926 (to be specified).

At _____	Per Member	...	Expenses of management (to be fully specified) balance at end of the year
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AUDITORS DECLARATION

The undersigned, having had access to all the books and accounts of the Trade Union and having examined the foregoing statement and verified the same with the account vouchers relating there to, now sign the same as found to be correct, duly vouched and in accordance with the law, subject to the remarks, if any, appended here to and also certify that the trade union and properly maintained in its membership register and its accounts and the members had paid their membership subscription to the Trade Union as shown in the foregoing statement of the general fund account of the Union subject to the remarks, if any, appended hereto.

Auditor

The following changes of office bearers have been made during the year.

OFFICE-BEARERS RELINQUISHING OFFICE

Name of Office Bearers	Date of Relinquishing Office
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OFFICE-BEARERS APPOINTED

Name	Date of Birth	Private address	Personal Occupation	Title of position Held in The Trade Union	Date on which appointment in column 5 was taken up	Other offices held in addition to membership of executive with date
1	2	3	4	5	6	7

ELECTIONS

**Date of last election of
Office-bearers_____**

**Date of next election of
Office-bearers_____**

General Secretary