

FORM-I

PROFORMA FOR APPLICATION FOR ADVANCE FROM PROVIDENT FUNDS

Ministry of.....  
Department of...../Office

Application for Advance from.....

- |     |   |    |
|-----|---|----|
| 1.  | Name of the subscriber  | :- |
| 2.  | Account Number(with Departmental suffix)  | :- |
| 3.  | Designation   | :- |
| 4.  | Pay   | :- |
| 5.  | Balance at credit of the subscriber on the date of application as below :-  |    |
|     | a) Closing balance as per statement for the Year_____   | :- |
|     | b) Credit from.....to.....<br>on account of monthly subscription  | :- |
|     | c) Refunds  | :- |
|     | d) Withdrawal during the period<br>from.....to.....   | :- |
|     | e) Net balance at credit  | :- |
| 6.  | Amount of advance/outstanding, if any, and the purpose for which advance was taken then   | :- |
| 7.  | Amount of advance required  | :- |
| 8.  | (a) Purpose for which the advance is required   | :- |
|     | (b) Rules under which the request is covered  | :- |
| 9.  | Amount of the consolidated advance (items 6&7) and number of monthly installments in which the consolidated advance is proposed to be repaid. | :- |
| 10. | Full particulars of the pecuniary circumstances of the subscriber, justifying the application for the advance.                                | :- |

Signature of applicant

Name\_\_\_\_\_  
Designation\_\_\_\_\_  
Section/Branch\_\_\_\_\_

Date: