



**CHANDIGARH ADMINISTRATION
DEPARTMENT OF URBAN PLANNING & TOWN PLANNING**



To

The Senior Town Planner,
Department of Urban Planning,
Chandigarh Administration.

Subject:- Application for the supply of Zoning Plan.

Sir,

I, the owner of plot given below the information and request to supply _____ drawings mentioned therein:-

1. Name of the Applicant _____
2. Address _____
3. Location of the site _____
4. Drawings Required _____ Fresh/Revised _____
5. Drawing No. _____ Job NO _____

I also undertake the responsibility of quoting correct drg. Nos. If I happen to quote wrong numbers and drawing are issued accordingly by the Govt. I shall not claim to ask for replacement of prints issued to me.

I agree to collect the drawings within 30 days from the date of my depositing the fee, failing which the drawing shall become the property of the Department of Urban planning and I shall not claim any refund of the amount deposited by me.

Or

The drawings may be sent to me at the address given in column No. 2 above by Registered Post for which I am depositing Rs. 30/- (Rupees Thirty only) towards handling charge besides the cost of prints.

Thanking You,

Yours faithfully,

SIGNATURE

REMARKS FOR SUPPLY OF ZONING PLAN

1. Yes

2. No.

Divisional Town Planner.

Cashier.

Received Rupees _____ vide

Receipt No. _____ Dated _____.

Cashier.