

Instructions for filling up Application form for Obtaining provision Registration Certificate

(To be filled in Duplicate)

Instruction:

1. Write/type in block (Capital) letters:
2. Fill up whichever is applicable.
3. Use English alphabets/Assamese while filling up blocks (to help computerisation). Leave on blank after each word.
4. While filling the form, use the following procedure:
5. i. Name of unit: e.g. KAMAL ENTERPRISES

K	A	M	A	L		E	N	T	E	R	P	R	I	S	E	S
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ii. Pin Code e.g. 781021

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iii. Date, e.g. 1st January'04.

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iv. Quantity (Kg.)

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v. Amount (Rs. in thousand) e.g. 5,000/-

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vi. Fill up appropriate codes in the blocks wherever applicable

Example 1: Yes-2, No-2, if not applicable fill up-3

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Example-2: Category: SSI-1, ANC-2, Tiny-3, SSSBE-4, And EOU-5, if tiny fill up-

6. Block Boxes (*) are to be filled by office.
7. Applicant should sign all copies.

**GOVERNMENT OF ASSAM
DIRECTORATE OF INDUSTRIES & COMMERCE ASSAM
BAMUNIMAIDAN GUWAHATI-21**

**Application form for provisional Registration as Small Scale Industries
(To be filled in Duplicate)**

1. Name of unit/Application

2. Address for Communication

Telephone Pin Code

3. Category of Unit
SSI-1/ANC-2/SSSBE-3/Tiny-4/EOU-5

4. Location

Village/ Town

Post Office

District

State

5. Type of Organisation
Proprietary-1/Partnership-2/ Private-3/ Co-Operative-4/ Others-5

6. Nature of Activity
Manufacturing/ Assembling-01/ processing-02/ Job Work-04/
Repairing/Servicing-08

7. Main items of manufacture/Activities

(1)Name

Code

(ii)Name
Code

(iii)Name
Code

(iv)Name
Code

(v)Name

Code

8. Investment in fixed Assets (Rs. in 000).

(i)Land

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(ii)Building

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(iii)Plant & Machinery

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(iv)Other fixed Assets

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Total

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9. Investment in plant and Machinery

(Original value Rs.in 000)

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Note. Should exclude items whose value is not taken into account while computing the investment please enclose project profile in case value exceeds Rs.40 lakhs.

10. Power Load

H.P.

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(1 H.P=0.795 kw)

K.W.

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11. Employment

(a)Managerial & Office Staff

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(b)Supervisory and workers

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12. Date of Commencement of Production (Estimated)

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Date

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Signature of Applicant (Authorised Person)

Name of Proprietor/Partner/Managing Director

FOR OFFICE USE ONLY

Application No.

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NIC Code

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Block Code

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District Code

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State Code

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Location of Unit

Conforming-1/Non Conforming-2

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Whether the items of manufacture/Activity require an Industrial Licence, If yes-1, If No-2

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No Industrial Licence is required for items listed in Schedule-2 of Licensing notification dated 25-7-91 if the unit employees less than 50/100 workers with without power.

