

Form of application for seeking information
(See Rule 3)
Form 'A'

I.D. No.

(for official use)

To

The Competent authority,

1. Name of the Applicant

2. Address

3. Particulars of Information

(a) Concerned Department

(b) Particulars of Information required

i. Details of Information required

ii. Period for which Information asked for

From

To

iii. Other Details

4. I state that the information sought does not fall within the restrictions contained in section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs. /- has been deposited in the office of the Competent authority vide

Treasury Challan No.

dated

Place

Date

Signature of Applicant

E-mail address,if any Yes No

Tel. No.(Office)

(Residence)

- Note:- (i) Reasonable assistance can be provided by the Competent authority in filling up the Form A.
- (ii) Please ensure that the Form A is complete in all respect and there is no ambiguity in providing the Details of Information required