

**FORM OF CERTIFICATE TO BE ISSUED BY THE HEAD OF  
INSTITUTION IN CASE OF RENEWAL OF POST-MATRIC  
SCHOLARSHIP**

1. Certificate for Renewal of Scholarship for the year.....
2. Certified that Mr./Miss..... religion  
belonging to .....was in receipt of Post-Matric Scholarship  
while pursuing the course for last ..... ( ) years  
as detailed below:  
Duration of the course .....

Year	Year of study	Whether applied for scholarship	If so, Amount of scholarship in receipt and upto the month of	Outcome of the Exam. He/she has appeared.	Remarks/ Reasons
1	2	3	4	5	6
1 <sup>st</sup> year	20 - 20				
2 <sup>nd</sup> year	20 - 20				
3 <sup>rd</sup> year	20 - 20				
4 <sup>th</sup> year	20 - 20				

After successful completion of the courses of study of 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup> year during the year ..... he/she has been promoted to the next higher class in the year ..... Hence, he/she is entitled to get Post-Matric Scholarship subject to his/her continuance in the next class and courses of study in the following year(s).

The applicant is required to pay compulsory fees (excluding hostel rent and other incidental charges) amounting to Rs. .... (in words). To this institution for the current year from ..... to ..... As per details given below:

<b>Particulars of all non-refundable compulsory fees payable by the applicant</b>	<b>Rate (Rs.)</b>	<b>Amount actually payable by the applicant to the institution (Rs.)</b>	<b>REMARKS</b>
Tuition			
Examination			
Games			
Library			
Medical			
Any other			
<b>Total</b>			

Any other compulsory non-refundable fees paid by the applicant to the institution be indicated here. No fee should be given without details. Attested copies of documents in support of payment of other fees (non-refundable fees) paid by the applicant to the institution should be enclosed with this Certificate.

Signature of the Head of the Institution  
with seal and date