



**ULHASNAGAR MUNICIPAL CORPORATION  
CITIZEN FACILITATION CENTRE**

**SUBJECT: BUILDING CONSTRUCTION PERMISSION / BUILDING COMMENCEMENT CERTIFICATE.**

Token Number (For Office Use)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Date:-

/ /

Citizen Identification Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(If Citizen Identification Number is given, do not fill below Details)

**Applicant's Details:**

Last Name/ Surname	Name	Father/Husband's Name

**Details of Society (If Application from Society):**

Name Of Society:	
Designation	

**Address:**

Head	Information
House/Building/Soc. Name:	
Flat/Block/Barrack No.:	Wing/Floor:
Road/Street/Lane:	
Area/Locality/Town/City:	Taluka:
Pin code:	
Ward Committee No.:	1 [ ] 2 [ ] 3 [ ] 4 [ ]
Electrol Panel No.:	
Telephone No. (if any):	Contact Person:
Email Address (if any):	

**Information of Property:**

Head	Information
Type of Property (Please Tick [✓] as applicable)	[ ] Land [ ] Building
Property Number (Computerized)	
Name of original owner	
Name of Power of attorney holder (if any)	
Town/City:	Taluka:
Survey/Block/Barrack No.:	
C.T.S. No.:	
Part No./Sheet No.:	
Plot No./Unit No.:	
Area of Land (sq.mtr.)	
Road/Street/Lane:	
Ward Committee No.:	1 [ ] 2 [ ] 3 [ ] 4 [ ]

**Necessary Particulars about above service:**

Head		Particulars					
1	Name of licensed Architech/ Engineer						
2	Address of licensed Architech/ Engineer						
		Pin					
3	License Number of Architect				Date:		
4	Type of Construction permission (Tick [ ✓ ] whichever applicable)	<input type="checkbox"/> Residential <input type="checkbox"/> Non Residential/Commercial <input type="checkbox"/> Mix					
5	Whether natural flow of nalla or its signage are observed ?	<input type="checkbox"/> Yes <input type="checkbox"/> No					
6	(Fill if answer of Sr. 5 is 'Yes') Whether any arrangement is proposed to drain out water in the right / proper direction ?	<input type="checkbox"/> Yes <input type="checkbox"/> No					
7	(Fill if answer of Sr. 6 is 'Yes') Proposed arrangements. (Write measurements in meters)	Proposed ground level					
		Proposed top level of nalla					
		Proposed top (width) of nalla					
		Proposed bottom (width) of nalla					
		Proposed plinth level					
		Proposed formation level					
		Proposed length of nalla					
8	Whether layout for proposed part of land is approved or not ?	<input type="checkbox"/> Yes <input type="checkbox"/> No					
9	If layout is approved then number of layout permission (if column 8 is yes)				Date:		
10	Details regarding layout permission (if column 8 is yes)						
11	Total area of the building (in sq. mtr.)						
12	Total number of residential flats / blocks in proposed building.						
13	Total number of families						
14	Total number of residing families						
15	Number of non-residential block / units.						

**Necessary Enclosures related to above application are enclosed as under.**

**(If enclosed tick [ ✓ ] or not enclosed tick [ ✕ ] )**

Enclosures		Yes/No
1	Enclosures for Building construction permission / Commencement certificate (Appendix 'A' of D.C Rule)	[ ]
2	Certificate of architect (Appendix 'B' of D.C Rule)	[ ]
3	7/12 Extract of land within 3 months period from the date of application / Extract of Property Register Card	[ ]
4	Extract of all mutations taken place from 1/4/1957	[ ]
5	Certificate issued by Competent authority for revoking the conditions on land for conditional land.	[ ]
6	Title & Search Report from competent Advocate	[ ]
7	One Tracing & Two Amonia copies of the measurement map issued by the TILR showing boundries of the land regarding latest Hissa Number. / Latest measurement map form the office of City Land Measurement.	[ ]
8	One tracing & Two Amonia copies of Hissa wise - Gutbook extract from TILR	[ ]
9	If applicant's area is less than ceiling limits then affidavit on Rs.20/- stamp paper mentioning the same.	[ ]
10	If applicant's area is above ceiling limits then order and map issued under ULC Act .	[ ]
11	If applicant is not owner then Power of Attorney of the original owner	[ ]
12	Assurance letter for handing over the area; covered under various reservations of Development Plan and DP Roads, to Corporation.	[ ]
13	Seven copies of map prepared by licensed Architect/Engineer & duely signed by Owner/Power of attorney holder.	[ ]
14	Copy of Layout, if layout is approved / sanctioned	[ ]
15	Structural Stability Certificate (Including Earthquake resistance) issued by structural Engineer.	[ ]
16	NOC from Fire Brigade if building is having more than ground + four floors.	[ ]
17	Assurance letter for rehabilitation of the existance tenants.	[ ]
18	Appointment letter of licensed Architect/Engineer issued by owner	[ ]
19	Acceptance letter of Licensed Architect/Engineer	[ ]
20	Three copies of map showing proposed gutter & nalla for Stromwater Drainage Department	[ ]
21	Three copies of map showing proposed building construction & surrounding area for Underground Drainage Department.	[ ]
22	Three copies of the location map for Water Supply Department.	[ ]
23	C. D. Copy	[ ]

## Declaration

I/We.....state on solemn affirmation that the above information is true and correct with the best of my knowledge. If the information given is found wrong then I/We shall be held legally liable for its consequences.

**Date:-**

**Applicant's Signature**

( )

**The document may please be delivered to:-**

1 Self/Nominated Person [ ] a) C.F.C. [ ] b) Camp No. [ ]

Name of Nominated Person (\_\_\_\_\_)

2 By Post

a) U.P.C. [ ]

b) Register A.D. [ ]

3 Courier [ ]

**(Not to be filled if address is same as above)**

**Correspondence Address:-**

Last Name/ Surname	Name	Father/Husband Name
House/Building/Soc. Name:		
Flat/Block/Barrack No.:	Wing/Floor:	
Road/Street/Lane:		
Area/Locality/Town/City:	Taluka:	
Pin code:		
Email Address (if any):		