

(Application for Registration/Late Registration/Extension of Visa in India)

To

The Superintendent of Police,
Cum Foreigner Registration Officer,
Kapurthala.

Most respectfully I beg to submit as under:-

- 1 That I am National of _____ (Country) holding Passport
No. _____ dated _____ valid upto _____
- 2 I have my valid visa No. _____ dated _____ Valid upto _____ issued
by _____
3. I entered India on _____ through _____ Airport
and I am staying at the following address in India :-

Phone Number _____

4. I further submitted that I was not knowing my registration with your office I submitted apology
However, I have paid the penalty/Visa fee (Cross if not applicable)
5. I am enclosing the following documents :-
 1. Application Particular From
 2. Surety Bond
 3. Residence proof of surety (Ration Card/Voter card)
 4. Photo copy of Passport
 5. Photo copy of visa
 6. Passport size Photographs
 7. Receipt of State Bank of Patiala (in case of late Registration/Visa extension only)
6. I request that my name may kindly be registered/necessary extension of my visa may kindly be
extended for _____ months and I may kindly be issued Residential Permit and oblige.

Yours faithfully,

Name _____

S, D , W/o _____

Address _____

Date:

APPLICATION PARTICULARAR FORM (TO BE FILLED BY THE FOREIGNERS)

If any of the particulars furnished below are found to be incorrect or any information is found false the Permission will be with held, extension given is liable to be cancelled at any time.

1. Name in full (in capital letters) _____
(a) Fathers Name _____
(b) Husband Name _____
2. Address in India _____
(a) Present _____
3. Address in Country of Domicile _____
4. Nationality _____
5. Place and date of Birth _____
6. Profession/Occupation of the Applicant _____
7. Passport No. _____ Issued _____ dated _____
valid upto _____
8. Visa for India No. _____ Issued by _____ dated _____
Type of Visa _____ duration _____ valid upto _____
9. Date & place of Arrival in India _____
10. Purpose of visiting India _____
11. Whether resident of India previously, if _____
so what period _____
12. Date of expiry of authorized period of _____
residence in India _____
13. Period for which extension is required _____
(a) Fee is required or not Yes/No
(b) If required, give amount of deposited Rs. _____
14. Whether permission to extend stay in India
has been previously and when –
(a) Previously fee deposited or not Yes/No
(b) If deposited, give details of fee deposited Rs. _____
15. Reasons for extension of stay. The reasons _____
Should be stated fully in details failure _____
to do so may result in delay or refusal of _____
Request. In case of missionaries the exact _____
Nature of work in which engaged should _____
be stated. _____
16. Name and address of person of India who _____
Furnished guarantees for maintenance and _____
Repatriation on behalf of applicant when _____
he/she entered India. _____
17. (a) I will submit in writing in case of any change in my residential address
(b) I will inform in writing when ever I will go back from Kapurthala

Signature of Applicant/Guardian

SURETY BOND

I, _____ S/D/W/O _____
RESIDENT OF VILLAGE/MOHALLA _____
TEHSIL _____ DISTRICT KAPURTHALA DO HEREBY DECLARE
AS SURETY FOR _____ S/D/W/O _____
_____ NATIONAL HOLDING PASSPORT NO _____ DATED
_____ BEARING VISA NO _____ DATED _____ VALID UP TO

2. THE ABOVE SAID FOREIGNER ENTERED INDIA ON _____
THROUGH _____ AIRPORT AND SINCE HIS ENTRY INTO INDIA HE IS
RESIDING WITH ME.

3. THAT HE BEING _____ NATIONAL IS REQUIRED TO BE
REGISTERED WITH FOREIGNERS REGISTRATION OFFICE AT DISTRICT HEADQUARTERS
I.E KAPURTHALA. HE IS ALSO REQUIRED TO SUBMIT HIS BOND FOR EXPENSES WHILE IN
INDIA. THUS THIS BOND IS EXECUTED IN HIS FAVOR AS A PROOF THUS I, THE AFORE
SAID _____ SON OF
_____ BEING SURETY FOR THE SAID FOREIGNER OF
_____ AND WILL BE RESPONSIBLE FOR HIM IF HE VIOLATES ANY RULES
AND REGULATIONS FOR THE VISA PERMIT AND SHALL PAY ALL COSTS/DAMAGES
WHATSOEVER IT MAY TO THE GOVERNMENT FOR SUCH VIOLATION OF RULES AND
REGULATIONS FOR THE VISA PERMIT. I SHALL ALSO BE RESPONSIBLE FOR HIM TO
PROVIDE ALL FINANCIAL ASSISTANCE SO FAR HE IS IN INDIA. IN CASE IF I FAIL TO
COMPLY GOVERNMENT ORDERS /INSTRUCTIONS ISSUED TO ME ON BEHALF OF THE SAID
FOREIGNER OF _____. I SHALL PAY FOR THIS DAMAGE TO THE
GOVT. FOR NON-COMPLIANCE OF GOVERNMENT INSTRUCTIONS. SUCH VIOLATION FEE/
DAMAGE AND ANY OTHER SORT OF EXPENSES MAY BE RECOVERED FROM ME
THROUGH PERSONAL PROPERTY AS I AM THE SURETY FOR SAID FOREIGNER .

I ENCLOSE A COPY OF MY FAMILY RATION CARD/IDENTITY
CARD/PASSPORT/DRIVING LICENSE FOR REFERENCE AND RECORD.

IN WITNESS OF THE ABOVE I, HAVE SIGNED THIS SURETY BOND ON
_____.

EXECUTANT.