

APPLICATION FORM FOR A CERTIFICATE FOR ELIGIBILITY FOR
RESERVATION OF JOBS FOR OTHER BACKWARD CLASSES IN CIVIL POSTS
AND SERVICES UNDER GOVERNMENT OF INDIA.

(This form however, should be used as a model additional items, if necessary may be
incorporated to suit to the local situation in the form)

Sir,

In request that a certificate in respect of reservation for Other Backward Classes
in Civil Posts and service under Government of India be granted to me.

1. Give below the necessary applicant :

1. Full name of the applicant :
(In block letters)

2. Date of birth :

3. Complete residential address :

a) Present

b) Permanent

4. Religion

5. Caste

6. Sub-Caste

7. Occupation Group

8. Serial Number of the Caste in
the Central List of OBCs.

9. Name of Father

10. Name of Husband

11. Name of Mother

12. Status of parents (s)/Husband :

Father

Mother

Husband

(c) Constitutional Posts

(i) Designation

(ii) Government Services

(i) Service (Central/State)

(ii) Designation

(i) Scale of pay, including classification, if any, Rs.

Date of appointment to the post :

Age at the time of promoting to Class – 1 :

(if applicable)

Employment in international organisation.

e.g. UN, UNICEF, WHO.

Name of the Organisation :

(ii) Designation :

(iii) Period of Service

(indicated date from _____ to _____)

(iv) Death/Permanent Incapacitation (Omit if not applicable).

(v) Date of death/permanent

Incapacitation putting on officer out of service.

(vi) Details of permanent incapacitation.

(C) Employment in Public undertaking, etc.

(i) Name of Organisation :

(ii) Designation :

(iii) Date of appointment to the post :

(D) Armed Force including para-military forces :-

(i) Designation :-

(ii) Scale of Pay :-

(E) Professional class (Other than those covered in Item No. D&G and those engaged in Business and Industry :-

(i)Occupation/Profession :-

(F)Agricultural land holding owned by mother, father and minor children.

(i)Location :-

(ii)Size of the holding :-

(iii) (a)irrigated type of irrigated land.

(i)

(ii)

(iii)

(b)Unirrigated

To be certified by District Revenue Officer not lower than the rank of Tehsildar.

(iv)percentage of irrigated land holding to statutor ceiling limit under State Land ceiling Act.

(v)if land holding irrigated penirrigated total irrigate land holdings on the basis of coneersion formul in State Land Ceiling Law.

(iii)percentage of total irrigated land holding as tutory ceiling limit as per (iv)

(G)Plantation : (i)Crops/Fruit
(ii)Location
(iii)Areas of plantation.

(H)Vacant Land and/or building in urban areas or urban agulemoration

(i)Location of property :

(ii)Details of property :

(iii)Use to which it is put :

I. Income/Wealth

(i)Annual Family from all sources (excluding salaries and income from Agricultural land).

(ii)Whether Tax payer (Yes/No)

(iii)Whether covered in wealth Tax Act (Yes/No)

(J)Any other remarks.

(E) (i) Name of Father Mother/all brother and sisters of the applicant	Office in which employed	Scale of Pay	Post held	Total applicant
(I) Income/Wealth				
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

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- E. II. Whether the candidate possess any immovable property in Meghalaya, outside Meghalaya, if so, please furnish detail alongwith present market value.
 - E. III. Whether the candidate's parents possess any immovable property in Meghalaya, if so, please furnish details alongwith present market value.
 - E. IV. If the candidate or his/her parents possess any immovable like Car, Truck, etc, if so, please furnish details of their mode of use alongwith the present market value.
 - E. V. Present occupation of the candidate with annual income.

(vi) I Certify that the above said particulars are true to the best of my knowledge and belief and that I do not belong to the creamy Layer of OBCs and eligible for consideration for posts reserved for OBCs. In the event of any information being false or correct, or ineligibility being detected before or after the selection I understand that my candidature/appointment is liable to be cancelled and penalties liable to be such further action as may be provided under the Law and/or Rules.

Place :
Date :

Yours faithfully,

Signature of the candidate

Declaration by the Gazetted Officer :-

Certified that Shri/Smti

son of daughter of Shri/Smti

Resident of

Belongs to

Community which is recognised as Other Backward classes.

2. Further to certify that the total annual income of all the members of the family from all sources of Shri/Smti.....

(applicant) is Rs.....

(Rupees in words)

Signature with date :-

Designation :-

Official Seal :-