

Computerisation of Personnel Information System (CPIS)
for Government of Manipur
(formerly Manipur Government Employees List -MGEL)

Form No: CPIS – 5 C
(Return from Deputation within Govt. of Manipur)

Sl. No	Particulars	To be filled in
Information while deputation		
1	EIN (Employee Identification Number)	
2	Name (in Block Letters)	
3	Sex (F/M)	
4	Department	
5	Place of Posting (Office)	
6	District (Office Location)	
7	Designation	
8	Pay scale	
9	Basic pay	
10	DDO Code (7 digit code)	
11	Head of Account (15 digit Code)	
12	Release Order No.	
13	Release Order Date (DD/MM/YYYY)	
14	Date of releasing Department (DD/MM/YYYY)	
Return from Deputation to Parent Department		
15	Department	
16	Place of Posting (Office)	
17	District (Office Location)	
18	Designation	
19	Pay scale	
20	Basic pay	
21	DDO Code (7 digit code)	
22	Head of Account (15 digit Code)	
23	Date of Joining to Parent Department (DD/MM/YYYY)	

Note 1: Strike out the fields which are not applicable

Note 2: Use A4 size JK bond paper

Note 3: Fields are to be computer typed neatly

Signature

Name of the Authorised Signatory:
(in Block letters)

Designation:

EIN:

Date:

Seal

To,

The Officer in-Charge (CPIS, formerly MGEL)
The National Informatics Centre
Room No. 79, New Secretariat
Minister's Block, Ground Floor
Imphal – 795001