



To

**The Senior Amusement Officer
The Kolkata Municipal Corporation
5 S. N. Banerjee Road, Kolkata 700 013**

Dear Sir,

Permission under section 422 (read with section 543) of the K.M.C. Act 1980 may please be issued in our favour for holding Show(s) [Performance] [Fair] [Fete] [Carnival] [Circus] etc., details of which are given below:

1. Name & Full Address of Organiser/Club
(IN BLOCK CAPITAL LETTERS)
2. Registration No., if any (please mention the No. & enclose a photocopy of Registration Certificate with up-to-date renewal receipt)
3. Whether Amateur or Professional
4. Nature of Function, Exhibition, Fair, Fete, Carnival, Circus etc. (with programme)
5. Names of well-known Artists
6. Whether there is any Guest Artist or any outsider participating in the Programme
7. Whether it is an 'Hired' show
8. Whether there is any hired artist participating in the show
9. Whether the show is Regular or Casual
10. Date(s) of show, exhibition, fair, fete, carnival, circus etc.
11. Time of show, exhibition, fair, fete, carnival, circus etc. (a) From:
(b) Upto:
12. Place of show, exhibition, fair, fete, carnival, circus etc. (Full address with Ward No. & PIN Code)
13. Admission by invitation or by sale of tickets
14. Rate(s) of tickets
15. Cost of performance, show, exhibition, fair, fete, carnival, circus etc. incurred by donation and/or subscription

Yours faithfully,

Place:

Date:

(Designation with Official Seal)