

**Composite Application for Registration and Eligibility Certificate under the
West Bengal IT Incentive Scheme 2001
(To be submitted in duplicate)**

- 1.(a) Name of the Applicant Unit :
- (b) Local Office Address :
 Telephone No. :
 Fax No :
 e-mail Address :
- (c) Address of the Registered Office :
 Telephone No. :
 Fax No. :
 e-mail Address :
- (d) Name and Designation of a contact person :
 Telephone No. :
 Fax No :
 e-mail Address :

2 Whether the Project (against which the application for Incentive Registration is being made) is for :

(Please tick any)

- (a) Establishment of new unit :
- (b) Expansion project in the existing unit :
- (c) Expansion project in a new location :

3(a) Constitution : Private Ltd/Public Ltd/ Co-operative /Partnership
(tick whichever is applicable)

(b) Date of establishment/incorporation/ registration of the Company/co-operative
 Location/address of the unit :

4. (A) Location of the Project against which Registration is sought

Name of the Location :

Police Station :

Municipality/Block :

Post Office :

District :

Telephone No :

Fax No. :

(B) Location of other units (if any) in West Bengal

Location : District :

Location : District :

Location : District :

5. Project cost :

5.1 New Scheme

	Estimated Cost	As approved by the Financial Institutions/Banks	(Rs. In lakhs)
			Investment already Made on or after 01.04.2000
Land			
Building			
Plant & Machinery			
Misc. fixed assets			
Engineering fees			
Preliminary and Preoperative expenses			
Margin money for working capital			

Total			
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5.1.1 Means of Finance :

(Rs in lakhs)		
	Proposed	Approved
Share Capital Promoters/Financial Institutions/Public		
Term Loans Financial Institutions/Banks		
Unsecured Loans		
Subsidy State Capital Investment		
Others (if any)		
Total		

5.1 Expansion Scheme :

	Estimated Cost	As approved by the Financial Institution/Banks	(Rs. In lakhs)
			Investment already made on or after 01.04.2000
Land			
Building			
Plant & Machinery			
Misc. fixed assets			
Engineering fees			
Preliminary and Preoperative expenses			
Margin money for working capital			

Total			

5.2.1 Means of Finance :

(Rs in lakhs)		
	Proposed	Approved
Share Capital Promoters/Financial Institutions/Public		
Term Loans Financial Institutions/Banks		
Unsecured Loans		
Subsidy State Capital Investment		
Others (if any)		
Total		

6. Name of proposed items (for which Registration is sought) :

Items of manufacture **Annual capacity**

6.1 In case of expansion by manufacturing new article(s) :

Items of manufacture **Annual capacity**

6.2 In case of expansion by manufacturing an existing items

<u>Items of Manufacture</u>	<u>Existing capacity</u>	<u>Additional capacity</u>	<u>Total capacity after expansion</u>
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- 7. Whether any of the items of manufacture is reserved for SSI (If yes, mention the names) :
- 8. Whether the applicant is/was registered under S.S.I. :
- 9. Factory registration No. :
- 10. Number and date of Govt of India approval in the form of Secretariat for Industrial Assistance Acknowledgement Reference No./Letter of Intent/Industrial Licence/other approval :
- 11. Power requirement (KVA) :
- 12. Bandwith requirement in kbps/mbps :
- 13. Employment potential in the project :
- 14. Specific incentives claimed for sanction under the West Bengal IT Incentive Scheme 2001
 - i) Capital Investment Subsidy :
 - ii) Interest subsidy :
 - iii) Employment Generation Subsidy :
 - iv) Waiver of Electricity Duty :
 - v) Remission of Stamp Duty and Registration Fee :
 - vi) Others (if any) :
- 15. Likely date of commissioning of the project for which registration is sought

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DECLARATION

CERTIFIED that the Statements in the application are true to the best of my knowledge and belief.

Signature of the applicant

Name and Status of the Signatory

Place :

Date :

Seal of the IT Unit

Documents to be enclosed:

- (a) A copy of the Memorandum and Articles of Association issued by the Registrar of companies.
- (b) A Statement of the names and addresses of the Directors/Partners/Owners of the company.
- (c) A Copy of the Acknowledgement Reference No. by SIA/Letter of Intent/Industrial Licence/Other Government of India approval.
- (d) A Project Report
- (e) Photocopy of sanction letter from the Central Financial Institution/State Financial Institution etc. sanctioning loan and other financial assistance towards meeting the cost of the project, certified by a Director of the Company.
- (f) Copy of the audited Balance-sheet for last 2 years.
(in case of expansion project)
- (g) A list of plant and machinery required for the project (with value).
- (h) Statement in respect of requirement of raw material for the project (including names and quantity required per annum)
- (i) Existing manufacturing activities in West Bengal stating items, annual approved capacity, annual installed capacity, annual production during last three years (in quantity & value thereof in Rs lakhs).

For Office Use ;

File No.	District	Date of Receipt	Date of Approval	Date of Issue