

PASSPORT SPECIAL FORM NO.

S.L. NO.
DATE.

APPENDIX 'A'
**APPLICATION FOR INDIA-BANGLADESH
PASSPORT**

1. Full Name of the applicant
(in block letter) :-
2. Permanent Address in full :-
3. Name of Father/Husband :-
4. If the applicant in a minor, name nationality & address of Guardian & his relationship with the applicant :-
5. Nationality :-
6. Profession/Occupation (give details) :-
7. Place of Birth (also indicate District Tahasil & State) :-
8. Date of Birth

Date : Month : Year :

9. Descriptive Particulars :
 - a. Height ____ ft ____ inch.
 - b. Colour of Hair _____ .
 - c. Colour of Eyes _____ .
 - d. Visible distinguishing Mark :

10. Purpose of Visit :-
11. The following of my children below 15 years of age may accompany me :

<u>Sl. No.</u>	<u>Name of Children</u>	<u>Date of birth</u>	<u>Sex</u>
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- 1.
- 2.
- 3.

12. I have not previously hold or applied for any passport myself or of my children including in para 11. My previous passport(s) has/have been surrendered to _____ my previous passport it at ached herewith strike our whichever is not applicable. I have not other application for passport since the attached passport/passports was/were issued to my or minor child in para 14.
13. I solemnly declare that all the facts stated in this application is true to the best of my knowledge and belief. Should any of declarations made or facts stated in this application be found to be untrue, I rendered myself liable to precaution should at the discretion of the Government of India be liable to revoked and impound.

Place :

Date : Signature or left thumb impression
of the applicant.

In case of minor applicant only :-

I hereby accept full responsibility for the correctness the statement made above.

Signature or left thumb impression
of the Guardian .

Specimen Signature of the applicant

Specimen Signature of the applicant

Specimen Signature of the applicant

INSTRUCTIONS FOR INDIA-BANGLADESH PASSPORT

- i. Passport application forms and challans are given to the applicants free of cost from the General Admn. (Political) Deptt.
- ii. The applicants are required to submit the following documents along-with duly filled in application forms:-
 - a. Challan of Rs. 200/- per case.
 - b. 3(three) copies passport size photographs duly attested by a Gazetted Officer on back side.
 - c. 1 (one) copy of Citizenship Certificate duly attested by a Gazetted Officer.
 - d. No-objection Certificate in original, if the applicant is a Govt. employee.
 - e. Old Passport, if any.
- iii. After the application is submitted in proper manner the following actions are taken from the General Administration(Political) Deptt. :-
 - a) The case is sent to the SP(DIB) of the concerned District for police verification report about the applicant.
 - b) The case is sent to the concerned issuing authority of the Citizenship Registration Certificate for obtaining report about the genuineness of the CRC. Verification report is necessary for the CRCs issued after March, 1971.
- iv. If all the reports are found favorable, Passport is issued within a fortnight from the date of receiving verification reports.
- v. The issuing authority for India-Bangladesh Passports is the Under Secretary to the Govt. of Tripura, General Administration(Political) Deptt.

INSTRUCTIONS FOR INTERNATIONAL PASSPORT

- i. Passport application forms were earlier given to the applicant by the G.A.(Political) Deptt. free of cost. Now it has been decided by Govt. of India to supply the application forms to the applicants at a cost of Rs. 10/- each(w.e.f.1.8.2000)
- ii. The applicants are required to submit the following documents alongwith duly filled in application forms:-
 - a. Bank Draft Rs. 300/- for each case.
 - b. Attested copy of Citizenship Certificate.
 - c. Attested copy of Admit Card/School Certificate (for date of birth)
 - d. Attested copy of Ration Card OR any one of the following documents as appointment letter/water Tax/telephone bill/electricity bill / running bank account etc. / Income Tax Assessment Order of last 3 years/Election Commission I.D. Card.
 - e. Govt. /Public Sector/ Statutory body employees should submit No Objection Certificate (in Original)
 - f. Attested copy of last qualification certificate for ECNR.
 - g. 6(six) copies of photographs (size 35x45 mm)

- iii. After the application is submitted in proper manner the following actions are taken from the General Admn. (Political) Deptt.:
 - a) The application forms alongwith relevant documents are handed over to the representative of Regional Passport Office, Calcutta who generally visits the G.A. (Political) Deptt. once in a month.
 - b) The duplicate & Triplicate copy of personal particulars form are sent to the Office of the Office of the S.P. (SB) for verification.
 - c) After enquiry the verification report of the applicant is sent direct to the Regional Passport Office, Calcutta by the S.P.(SB).
- iv. If all the reports are found favorable, passport is issued within 3 months

Approx. from the date of receiving verification reports by the Regional Passport Officer, Calcutta who sends the same to the applicant directly by post at the address recorded in the application form by the applicant.