

**Format for transfer of connection/mutation of name**

To,

The Executive Engineer

\_\_\_\_\_

\_\_\_\_\_

A connection No. \_\_\_\_\_ for contracted load of \_\_\_\_\_ exists in name of \_\_\_\_\_ at \_\_\_\_\_ (address).

It is requested that above referred connection may please be transferred in name of \_\_\_\_\_ at same address due to following reasons:

\_\_\_\_\_

Following documents for transfer of above connection is enclosed herewith.

1. Receipt of deposition of processing fee.
2. Registered deed/succession certificate/ \_\_\_\_\_ .
3. Fresh application form duly filled in
4. No objection from the existing consumer if available/possible.
- 5.

Thanking you.

Name, Signature, Address, Phone No of the Applicant

**Acknowledgement**

Application of Sh./Smt. ----- is, complete in all respect/has following shortcomings, for transfer of connection/mutation of name against connection No. \_\_\_\_\_ in name of \_\_\_\_\_ is hereby received on ----- . In this connection, the applicant is given a reference No.----- to be used in all future correspondence.

Signature of Representative of the Licensee